College of Business Administration

Commencement Ceremony
When: Saturday, May 18, 2013 at 8:00 a.m.
Where: Viejas Arena
The processional will begin promptly at 7:45 a.m.

Rehearsal
When: Thursday, May 16, 2013 at 12:30 p.m.
Where: Viejas Arena
Faculty only, there is no student rehearsal

Entrance to Viejas Arena

Candidates must access Parking Lot L from the ground level, across from Parking Structure 4. All guests must access Viejas Arena through the main entrance gates. Due to stringent security measures, all students participating in commencement are required to present their RedID or a valid, government-issued picture ID in order to be admitted to Viejas Arena. Students who do not bring valid ID will not be allowed to participate in commencement.

Processional

No later than 7:45 a.m., bachelor, masters and doctoral candidates should line up behind department signs in Parking Lot L (north of Viejas Arena) in cap and gown attire. At your assembly area, faculty marshals and student ushers will organize the processional lines. Candidates will line up two-by-two behind the sign designating their departments. While waiting in line, you will fill out cards asking for your name, degree and address. College representatives will use these cards to announce your name as you walk across the stage. In addition, commencement photographers will use these cards to send you photo information.

The processional will begin promptly at 7:45 a.m.
Inclement Weather

In the case of inclement weather, candidates should gather on the first floor of Parking Structure 4. At your assembly area, faculty marshals and student ushers will organize the processional lines. Candidates will line up behind the signs designating their departments.

Tickets and Seating

To ensure orderly entrance to Viejas Arena, guests must have tickets. Candidates may pick up complimentary, reserved seat tickets at GradFest, March 26-28 between 9:30 a.m.-7:00 p.m.

Beginning Friday, March 29, students who did not claim commencement tickets at GradFest will obtain them at the Viejas Arena Ticket Office. If a student does not claim tickets by 4 p.m. on Friday, May 10, the ticket office cannot guarantee the student will receive the full number of commencement tickets. Beginning Monday, May 13, tickets will be available to the general public and students will be allowed to obtain two additional tickets on a first-come, first-served basis providing there are tickets available. The ticket office cannot guarantee there will be additional tickets remaining for all of the college ceremonies.

Ceremony

Dean Michael Cunningham will preside over the ceremony, which will begin promptly at 8:00 a.m. and last for approximately two hours.

All graduates and guests should remain seated until the ceremony is concluded by Dean Cunningham.

Graduates will exit Viejas Arena at floor level and guests will exit from the top gates. Guests will not be able to enter the arena floor. Please do not congregate in front of the arena exits.

Photography

Guests must remain seated until the conclusion of the ceremony. You will not be allowed to stand in the aisles or block the views of others in order to take photos or videos. Camera tripods are not allowed in Viejas Arena. There will be ample time after each ceremony to take photographs on campus with a wide variety of backdrops.

Graduation portrait photographers will be available during GradFest, March 26-28.

California Candids Graduation Photography will be taking photographs of each graduate on stage during the commencement ceremonies. Each graduate will be sent no-obligation proofs of the commencement photographs via email within 24-36 hours after the event. Proofs will also be sent via postal mail within one to two weeks of the ceremony. You will have the
opportunity to purchase prints after you have seen your proofs. At the ceremony, please ensure that you provide correct address information on the card taken on stage from which your name will be announced.

If you have any questions about your commencement ceremony photographs, please email California Candids Graduation Photography at info@gradphotos.com or call toll-free (866) 882-2897. You can also visit gradphotos.com.

Post-Commencement Reception

Saturday, May 18 (following commencement ceremony)
10 a.m.-12 p.m.
Location: Campanile Walkway (by Don Powell Theatre)

Disability Access

Please call Student Disability Services at (619) 594-6473 for assistance for candidates with mobility or hearing difficulties or other disabilities.

Questions

If you have further questions, please contact:

Business Advising Center
businfo@mail.sdsu.edu
(619) 594-5828